



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	REAL ESTATE EDUCATION COMMITTEE
MEETING DATE AND TIME:	Thursday, October 1, 2009 at 9:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A
MINUTES APPROVED	November 5, 2009

MEMBERS PRESENT

Michael L. McGavisk, New Castle County, Professional Member, Chairperson, Presiding
Larry Tims, New Castle County, Professional Member, Vice Chairperson
Edward T. Hammond, Jr., Kent County, Professional Member
Linda Brannock, Kent County, Professional Member
Susan Mills, Sussex County, Professional Member
Frani Melda, Kent County, Professional Member
Tim Riale, Sussex County, Professional Member
Karen Hamilton, Sussex County, Professional Member

MEMBERS ABSENT

Roger Truemper, Esquire, New Castle County, Public Member
Geri Parisi, New Castle County, Professional Member
Barbara Mitchell, Sussex County, Public Member

DIVISION STAFF

Gayle Melvin, Administrative Specialist III

CALL TO ORDER

Mr. McGavisk called the meeting to order at 9:31 a.m.

REVIEW OF MINUTES

A motion was made by Ms. Brannock, seconded by Mr. Melda, to approve the September 3, 2009 minutes as presented. Motion unanimously carried.

UNFINISHED BUSINESS

Discussion Regarding Annual Seminar Attendance

Mr. McGavisk thanked the Committee members that helped with the Annual Seminar. Ms. Melvin reported that 149 people attended.

Continue CE Audit Review

The Committee continued reviewing the continuing education documentation that was submitted by licensees who were selected for random audit. Results of the audit review and the Committee's recommendations will be forwarded to the Real Estate Commission for review and further action.

NEW BUSINESS

Review of Letters of Intent and Course Evaluations

All letters of intent were accepted as submitted.

Review of Course Provider Applications

A motion was made by Mr. Tims, seconded by Ms. Hamilton, to recommend to the Real Estate Commission to approve the following items as noted below. Motion unanimously carried.

Course Provider: Delaware School of Real Estate

Course Title: Continuing Changes in Mortgage Finance **Approved**

Credit Hours: 3

Course Provider: Association of Realtors School

Course Title: Senior Real Estate Specialist **Approved**

Credit Hours: 15

Review of Instructor Applications

A motion was made by Ms. Mills, seconded by Mr. Hammond, to recommend to the Real Estate Commission approval of the following items as noted below. Motion unanimously carried.

Philip McGinnis **Approved**

Continuing Education: Legislative Update/DREC Property Management/

Professional Enhancement: Appraisal/Commercial Investment

Pre-Licensing Course: Real Estate Mathematics

Broker's Course: Brokerage/Valuing Real Property/Real Estate Investment/
Mathematics

Megan Broomall-Filliben **Denied – Does Not Meet the Experience Requirement**

Pre-Licensing Course: Real Estate Law

Francis McCann, Jr **Approved**

Continuing Education: Professional Enhancement: Ethics or Professional

Standards/Valuation/Comparative Market Analysis/Investment Analysis

Pre-Licensing: Orientation/Real Estate Sales/Real Estate Mathematics

Broker's Course: Brokerage/Real Estate Documents/Valuing Real
Property/Financing/Ethics/Real Estate Investment/Mathematics

Theresa Minichiello **Denied – Does Not Meet the Experience Requirement**

Salesperson Core Course

Michael Busenkell **Approved**

Continuing Education: Professional Enhancement: Landlord-Tenant Law/

Commercial Leasing/Commercial and Residential Evictions

James Sharp **Approved**

Continuing Education: Professional Enhancement: Landlord-Tenant Law/

Commercial Leasing/Commercial and Residential Evictions

David Snyder **Approved**

Continuing Education: Professional Enhancement: Landlord-Tenant Law/
Commercial Leasing/Commercial and Residential Evictions

Review Student Requests for Approval of Educational Activity

A motion was made by Mr. Tims, seconded by Ms. Hamilton, to recommend to the Real Estate Commission approval of the following item as noted below. Motion unanimously carried.

Student Name: John Ehrhart **Approved**

Activity Title: Senior Real Estate Specialist Designation (NAR)

Credit Hours: 15

Review 2010 Meeting Schedule

The Committee reviewed the 2010 meeting schedule. All meetings will be scheduled on the first Thursday of each month.

Correspondence

There was no correspondence for review.

Public Comment

There was no public comment.

Other Business Before the Committee (for discussion only)

There was no other business brought before the Committee.

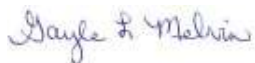
Next Scheduled Meeting

The next meeting will be held on Thursday, November 5, 2009 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

There being no further business, Mr. Melda made a motion, seconded by Ms. Brannock, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 10:43 a.m.

Respectfully submitted,



Gayle L. Melvin
Administrative Specialist III